BYLAWS

I. Name
The name of this unit is the Women and Gender in Global Perspectives Program (WGGP).

II. Functions
WGGP promotes the study of human development and gender in international settings. We encourage and emphasize multi-disciplinary research and publications that advance our understanding of how inequalities in resource access and gender equity affect individual and community capabilities. We also provide a range of curricular and extracurricular activities on this topic on campus, and disseminate information about developments and opportunities for students and faculty. We foster research, teaching, programmatic, and engagement activities in cooperation with departments and units across campus and in the community.

III. COMPOSITION

A. Membership/Affiliation
WGGP’s scope is campus-wide and seeks to engage all colleges, schools, academic units and research institutes at the University of Illinois at Urbana-Champaign (UIUC). Faculty affiliation with WGGP is open to academic faculty and research staff at UIUC whose research and teaching are concerned with human development and gender. Any member of WGGP may nominate faculty or research staff for affiliate status. Invitations to become an affiliate are issued
at the Director’s discretion. Members of WGGP also include WGGP staff and WGGP faculty and research staff.

IV. GOVERNANCE

WGGP’s work of planning and coordination is accomplished chiefly by the WGGP Director, WGGP Assistant or Associate Director, faculty or research associates with appointments in WGGP, the Executive Committee, and others when so designated by the Director.

A. Appointing Authority

Administrative responsibility for the Program is lodged with the Vice Provost for International Affairs and Global Strategies in Illinois International (VPIAGS).

B. The Director

1. The Director, working with the Assistant or Associate Director, is responsible for the day-to-day operation of WGGP, including the careful management of whatever funds are at its disposal.

2. The Director chairs the WGGP Executive Committee and, in consultation with the members of that Committee, appoints such other committees as may be needed.

3. The Director supervises the keeping of the necessary records and the gathering and dissemination of information of interest to WGGP members, responds to requests for information and reports, and seeks outside funds for Program support. The Director is especially charged with receiving and seeking out suggestions for the improvement of WGGP, and taking appropriate action on such suggestions.

4. The Director of WGGP is appointed by the VPIAGS after consultation with members of the Executive Committee and other persons
concerned, including executive officers of relevant departments and colleges. Part of the Director's teaching load is normally released by the home department in recognition of this duty. The Director is given an office.

5. The Director shall be appointed for a term of up to five years, renewable.

6. During the final year of the Director's term, the VPIAGS is expected to consult those persons most directly concerned in order to determine whether the Director should be asked to serve for another term. Those to be consulted should include the members of the Executive Committee, students in the Gender Relations in International Development minor (GRID students), the faculty and staff of WGGP, as well as any other key stakeholders.

7. Petitions of grievance and/or requests for removal of the Director may be addressed to the VPIAGS at any time. Petitions are to be treated confidentially. Whenever 25% of members of WGGP present such a petition, the VPIAGS is expected to consult the members of the Executive Committee, and other persons directly concerned, and to take appropriate action.

8. If the Director has a prolonged absence from campus, an Acting Director shall be appointed by the VPIAGS in consultation with the Executive Committee of WGGP. The Acting Director will normally be selected from among WGGP faculty affiliates or faculty members. For the period of appointment in question, the duties and responsibilities of the Acting Director shall be the same as those of the permanent Director.
9. If the office of Director becomes vacant for any reason, the VPIAGS is expected to appoint an Acting Director and carry through the selection process as described in paragraph IV.B.8, above.

C. The Executive Committee

1. The Executive Committee establishes the general principles of operation of WGGP and advises the Director on matters pertaining to it.

2. The Executive Committee shall consist of six (6) representatives who are WGGP members and elected by WGGP members for three-year terms, renewable. Each of the six representatives is chosen from one of six categories; each category contains a group of specific disciplines. All affiliates are eligible to opt in to stand for election for the Executive Committee. Two (2) GRID representatives are appointed for a one-year, renewable, term by the Director from current GRID students. The Gender Studies and Multicultural Services Librarian is also a member of the Executive Committee. WGGP faculty or research staff are ex officio members. The Assistant or Associate Director shall attend WGGP Executive Committee meetings in his/her role as Secretary to the Executive Committee and shall have no vote.

3. The Executive Committee usually meets at least once a semester or at the very minimum once per regular academic year. Its meetings are conducted informally, but are subject to Robert's Rules of Order whenever necessary.

4. The minutes of the meetings of the Executive Committee are prepared under the direction of the Director and are distributed to members of the Executive Committee for their information.
D. **Other Committees and Posts**

The Director, in consultation with the Executive Committee, may establish such other committees and posts as needed.

V. **MEETINGS**

The Director has authority to call meetings of WGGP members whenever such a meeting is deemed appropriate or necessary.

VI. **AMENDMENT OF BYLAWS**

Any voting member of the Executive Committee may propose amendments to any or all portions of the bylaws. The Bylaws may be amended on an annual basis by a majority vote of the Executive Committee. A copy of the amended Bylaws will be forwarded to the Vice Provost for International Affairs and Global Strategies for review in order to ensure that the Bylaws are in conformance with the University Statutes and other relevant University, campus, and college policy documents.